

ABSLSC Executive Meeting Minutes

Attendees - MT, GC, WN, SJ, RB, MM, DS, JM

Apologies -

Visitors - Sonya Walters, Deb Rendall, Jan Gee

Date: 11th December 2008

Time: 7.30 pm - Avoca Surf Club, Club Room

Actions

General Meeting

Commenced 7.30 pm

Uniforms

Presented proposed uniforms for this season, for junior and senior club
Introduce additional items in coming years, and to be fully funded by purchasers
Approval to charge \$60 per competitor for Aussie uniforms
For men - boardshorts, shirts and hat, approx \$80 per head
For women - walk shorts, white dress shirt and hat, approx \$80 per head
Requested additional cupboards for storage of uniforms, to be organised prior to February, and Deb Rendall offered here time to sell merchandise

Fridges

Approval of \$4,000 for purchase of additional uniforms to be for general sale
Amended design from refrigeration contractor, House Committee suggested we keep 2 fridges due to price increase
Suggested we get in contractor to relocate motors to roof space

Ladies Auxillary

Ladies Auxillary will need to source a fridge
Ladies sourced a double door upright freezer for \$4,800.00, approval granted to purchase
Drawing for cupboards and bench provided for review, approx. \$5,000.00
Theatre night was a success, approx. 196 people

Ladies Auxillary agreed to do catering for lifeguard challenge

Closed 8.25 pm

Functions Meeting

Commenced 8.25 pm

Business Arising

Minutes

MT/R Moved and accepted

Fridges

Amended design from refrigeration contractor, House Committee suggested we keep 2 fridges due to price increase

	Suggested we get in contractor to relocate motors to roof space	Bill Mitchel
Bar stools and tables	Ladies Auxillary will need to source a fridge	
Licencing and Functions Co-ordinator	To be reviewed as part of club memorabilia Application lodged, Joe is in constant contact with Department of Gaming and Liquor following the application	
Payment of bar staff, Mick Foley, and Spike Jones	MT has advised Mick of the situation, and request AJ to provide Tax Declaration Forms to Mick for completion	AJ
	SJ to then review with Spike for his payment and other bar staff	SJ
	Joe Murray to review all wage rates, and provide recommendation to executive	MT
Water meters	Need to follow up 2 more quotes if we agree to proceed	
Caretaker	GC advised he has spoken with Deb Rendall regarding drafting formal arrangement for caretaker role	
Central Coast Zonta	Approval for nil hire fee for Zonta function on Friday 12th June (date to be confirmed with AJ), cleaning fee and bar staff to be paid by Zonta	AJ
Roller shutter door in bar	MT to follow up Building Committee regarding installation of roller shutter	MT
General Business		
Financials	GC / MT Reviewed and approved, bills signed for payment	
Bar money	Procedure for managing bar money, and our banking requirements, SJ to arrange	SJ
Exclusivity	Is possible only after prior arrangements made with the House Committee, especially responsibility of cleaning upon leaving to ensure no inconvenience to function hirers	
Sunday afternoon functions	Sunday afternoon functions to be approved on a function by function basis Agreed rate for 12 - 4pm on Sundays to be \$250 single payment, hirers responsible for cleaning and working in with Sippers on completion, bar staff paid by hirer as required Standard member discount rates apply to this fee	

Closed 9.05 pm

Executive Meeting

Commenced 9.05 pm

Business Arising

Club plans	AJ please forward copy of club plans to Mitch Incoll	AJ
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Memorabilia	Design concepts for club memorabilia to be ready end of January 09	Mitch Incoll
Foxtel	Foxtel - 131 999, our account number is the club telephone number, and address 10 Vine Street, Avoca Beach Garry Clarke is the registered account holder, and the only person who can make changes to the account	
Water, electricity and gas	\$111 / month package to be reviewed after club has used for a couple of months Craig Matuska to intall link between caretaker and main audio / vial system prior to xmas GC and MT met with H&H for a general review of lease, the following items need to be followed up with H&H; 1. Weekly lease payments are to increase by 4% back dated to the start of September 2. Agreed to 15% of water and gas bills, back dated to the start of the lease agreement (over 2 years) 3. We agreed that this outstanding could be paid over the next 3-4 months	AJ
Kiosk	GC and MT to meet with Kiosk to review and discuss similar items	MT
Craig Healy - GCC	GC and JM met with council to review issues with lifeguard toilets Grille over door has been replaced by Bob Dorrell Key for sectional and patrol captains for use of this toilet Sign for door to be arranged for erection on door	MT
Beach tower BIOlock	GC to arrange tow ball that suits our ATV Alternate system would cost in the order of \$12,000 to install and implement Immediate fix for problem at footwash door is for Shane Freeman to acquire 2 new biolock readers, 1 to install and 1 spare (supplied by biolock free of charge)	GC
Minutes Radio operators	Need to solve problem by February Abbreviated format to go on website Needs to be communicated to radio operators that toilets on Ground Floor are to be used, not Level 1 toilets	All
Anita Jung holidays Board and ski section BBQ	Approved for May 09, and August 09 Approval for board and ski section to conduct BBQ's for fundraising Must liase with Ladies Auxilary for use and cleaning of there BBQ prior to use	MT
Minutes	SJ / JM Moved and accepted	

Correspondence In/Out			
See above			
Sponsorship			
Nil			
Nippers			
Nil			
Vice President - Building			
Nil			
Chairperson			
Nil			
Vice President - Functions			
Nil			
Lifesaving			
Long service requests	Trent McLuckie approved		
Transfer of vessel rego	Sold to Andrew Birch for \$1,500		
Financials			
Financials	Balance \$18,000		
	Income up \$50,000 and expenses both down for this time of year		
Lease payment	Request we pay the \$23,000 in 12 equal installments over the next 12 months, please follow up with council - Approval granted by exec for payment of these monies	AJ	
Invoices	GC/JM Reviewed and approved		
	Financials moved and accepted		
Competition			
Nil			
General Business			
Security cameras	Revised quotation provided for reduced number of cameras, now \$12,000 complete		
	No approval granted at this stage, decision adjourned to next meeting		
	RB to review alternatives prior to next meeting	RB	
Club Room	Door of club room to remain closed at all times	All	
Vanilla sports	MT to forward data entry details	MT	
Lifeguards	Lifeguards to be advised verbally that gym use is by members only, and use of Club Room not permitted, but use of the training room is allowed		
Caretaker laundry	Club to continue to pay all laundry bills for caretaker until a washing machine is provided	AJ	
Stolen boards	Insurance claim has been lodged for stolen boards, new order to be placed for replacement boards	MT	
Containers to Aussies	MM to follow up with Warwick Pearce, and source pricing		
Job descriptions	Executive members to meet at times over the next month to review and formalise job descriptions	MT, All	
Online payments	Proceed with online payment system with SLSA	AJ	

Removal of thumbprint access

Ensure all access for non-financial members has been AJ
withdrawn after 30th November 2008, also gym
access as necessary

Next Meeting - 13th January 2008, 7.30pm ABSLSC Club Room

Closed 10.00 pm