

ABSLSC Executive Meeting Minutes

Attendees - MT, GC, WN, JM, WN, DS, RB,MM

Apologies -

Visitors - Nil

Date: 9th June 2009

Time: 7.30 pm - Avoca Surf Club, Club Room

Actions

General Meeting

Commenced pm

Nil

Closed pm

Functions Meeting

Commenced 7.51 pm

Business Arising

Minutes

MT/RB Moved and accepted

Caretaker

Formal induction to be completed by Joe and Spike

Joe
Murray

Inductions for Bar Staff

OHS inductions for all bar staff to be arranged by Joe and Spike

Joe
Murray

Friday nights

Met with Joe and Spike and feel that these should be brought in over time

External fundraising nights

Feeling that the club should take something from any functions held, to be discussed further

Joe and Spike

MT to meet with Spike and Joe periodically

General Business

Financials

Net profit for 08/09 - \$79,000, slight increase over previous year

Items for discussion with Joe Murray at next meeting

GC/JM Moved and accepted
Post function feedback

MT

State of Origin nights

Numbers for each function
Off season website
Functions centre accounting requirements and GST liabilities

Additional state of origin nights to be held, Steve to send out text messages, AJ to send out emails and advice in newsletters

SJ / AJ

Surf boat

Approval for JM to proceed with additional restraints for surf boat

JM

Closed 8.18 pm

Executive Meeting

Commenced 8.18 pm

Business Arising

Admin Assistant role statement
Annual Report

MT to chat with Tony Bennett to follow up
Photos to be reviewed with Finona by GC, still chasing First Aid and Handicap reports

MT

Accountant to review financials

Could email be sent to club members to request a review of our accounts and provide any opinion by any accountants in the club who would be willing to assist

AJ

Sponsorship

GC continues to chase major sponsors, very tough due to current economic climate

Lock for Captains Office

Approval given for new keypad lock to Captains Office \$2,420, possibility of swipe card for non-members

Door in hallway

JM to review lock and door frame with Bill Mitchell

JM

Memorabilia		Mitch Incoll still working closely with Sharon, hope to have finalised in 2 weeks	
Patrol times		Letter to be forwarded to SLS Central Coast by WN	WN
50/50 craft approvals		Letter has been reviewed and amendments marked in red, please issue to all 50/50 approvals in the past 12 months	AJ
Minutes	GC/SJ	Moved and accepted	
Correspondence In/Out			
Telstra Grants		6 rescue tubes, 3 body boards, patrol trailer, computer for training as minimum, GC to review and finalise with AJ assistance by Sunday	GC/AJ
Access to Grants		GC suggested Marie Ward would be a good person to follow up possible grants, could AJ please call to discuss to see if she is interested	AJ
Lease agreement		Copy received from council, please file	AJ
Audit		GC and SJ have signed	
Zonta		Thankyou letter received	
Workcover claim for Trevor Tame		Reviewed by executive	
Awards Committee		Endorsed by executive,	
Sponsorship opportunity		MM to review suggested names with AJ and forward details to possible applicants	MM
Financials			
Financials		Financials reviewed, costs up this month due to presentation	
	JM/GC	Moved and accepted	
Invoices		Reviewed and approved	
Bus costs for snow trip		Approved for payment as funds have been received from club members attending	
Emails		Please ensure monthly financials are forwarded to all executive members	AJ
Sponsorship			
Nil			
Nippers			
Catfish accounts	MT/JM	Approval granted for payment of outstanding Nippers clothing account immediately	AJ
Future accounts procedure		Nippers to come in line with all other sections for accounting, Nippers treasurer to meet with AJ to review procedures required moving forward	AJ to arrange
		Briefing meeting required to review procedures	GC
Vice President - Building			
Nil			
Chairperson			
Nil			
Vice President - Functions			
Nil			
Lifesaving			
Patrol survey		To be sent out with next newsletter	WN
Competition			
Nil			
General Business			
Bar staff at Presentation	GC / MT	Payment of bar staff if required for next years presentation	
Water tank		Temporary fencing booked to commence Wed 10th June 2009 Panther tanks are booked for the 15th June 2009 to commence work	

Letter to council regarding relocating of council park items	JM to discuss letter with AJ to council for reimbursement	JM
Board room table	GC to arrange for table to be advertised on E-bay	
Dardanelle's boat row	JM to review with Warwick Pearce	
Wayne Donnelly coaching course	Will not pay for Level 2 coaching at this stage, but would reimburse if he got involved in coaching, MM to discuss with him	MM
Jack and Abbey	Congratulations on their engagement	
Club badges	\$5.00 per badge upon request, they will be issued in order in coming months	
Photos for Annual Report	Meeting to review photos for Annual Report, 6pm start at club	
Welcome to season night	Could AJ please review other possible dates, but not in school holidays, clashes with rowing trip to Darling this year	AJ
Patrol rosters	WN to start and finalise prior to AGM	WN
IRB Drivers	Need to start chasing drivers for 2010 Aussies	MM
Matts out front of toilets	House Committee to review matts out the front of toilets	House
Assistance with memorabilia	Letter of thankyou to Ted Poole and Mr Artist, JM to assist	AJ
Boat incident	Complaint made and has been minuted, will be discussed further with boat captain	

Next Meeting - 7th July 2009, 7.30pm ABSLSC Club Room

Closed 10.21 pm