

# ABSLSC Executive Meeting Minutes

Attendees - MT, GC, SJ, RB, MM, DS, JM

Apologies - WN

Visitors - Jan Gee

Date: 11th November 2008

Time: 7.30 pm - Avoca Surf Club, Club Room

Actions

## General Meeting

Commenced 7.36 pm

H&H Catering proposal / discussion

Ladies Auxillary met with H&H following initial discussions

Requested a letter detailing their conditions, but never heard back

No vote taken by Ladies Auxillary as nothing forthcoming

Nippers

H&H offered opportunity to cater for Nippers after carnival for a budget of \$500

Ladies Auxillary on board to cater for future Nippers functions after carnivals

Cafe extension

H&H Catering to forward all relevant correspondence regarding this matter, still awaiting

Ladies Auxillary

Nippers to consist sending text messages

Theatre night to commence on the 8th December, need to keep club free on that night, \$15 per head

AJ

Ladies Auxillary christmas party 14th December, AJ please check dates

AJ

Thanked sections for help on BBQ at Sippers

Closed 8.00 pm

## Functions Meeting

Commenced 8.00 pm

Business Arising

Minutes

MT/R Moved and accepted

New bar fridge

Approval for purchase of new 4 door bar fridge

MT to follow up Bill Mitchell to order

MT

Kitchen

Ladies Auxillary to fund, new freezer, bench, under bench cupboards, plating shelves in kitchen area

Bar stools and tables

To be reviewed as part of club memorabilia

Club plans

AJ please forward copy of club plans to Mitch Incoll

Memorabilia

Mitch Incoll on board to design concepts for club memorabilia, etc

Agreed a budget of \$30k over next 2 years

4-6 week timeframe to work up initial concepts

Foxtel

MT to follow up Foxtel again and forward account details to AJ

MT

	MT to also follow up Craig Matuska regarding quotation	MT
Water, electricity and gas	Reissue current bills to Kiosk and Cafe and demand payment within 7 days, otherwise will be passed onto M. Riley	MT
Licencing and Functions Co-ordinator	Application lodged, awaiting feedback	
Payment of sub-contractors	SJ to review with Anita to proceed with the cleanest and easiest scenario	SJ
Cancer night	SJ to then review with Spike	SJ
Bar roller shutter	Approval to donate any profits as per last year	AJ
Joe Murray payments	JM agreed with GC that he will invoice once he feels it necessary	
Workers Comp.	SJ to chat with AJ regarding wages for payment of workers comp.	
Water meters	Need to follow up 2 more quotes	
Caretaker	M. Riley suggested we need some formal arrangement in place for caretaker role, they will provide a draft for our review	
Central Coast Zonta	AJ please respond similar to MT email response, plus we will offer a members rate for Friday 12th June only	AJ
Roller shutter door in bar	Approval for new roller shutter to replace door with roller shutter for \$920, M. Foley to liase with MT to arrange colours, etc	MT
<b>General Business</b>		
Financials	GC / MT Balance \$112,540, \$40,261 operating profit for this year, a little under budget of \$50k for 6 months	
Bar money	Procedure for managing bar money, and our banking requirements, SJ to arrange	SJ
Exclusivity	Is possible only after prior arrangements made with the House Committee, especially responsibility of cleaning upon leaving to ensure no inconvenience to function hirers	

**Closed 8.38 pm**

**Executive Meeting**

**Commenced 8.38 pm**

**Business Arising**

Craig Healy	Vandalism to grille and lock of lifeguard shower discussed MT to draft letter, and send to executive for approval prior to sending to council	
Hunters ocean swim	5th April 2009	
Beach tower	GC to arrange tow ball that suits our ATV	
BIOlock	Require update on keypad access system	AJ
Minutes	Abbreviated format to go on website	

Badge draw	Approx. \$3.00 for 1,000 badges, to be sold for approx. \$5.00	
Female swimmers	GC to arrange design and order Require that competition committee discuss female swimmers, executive require that all competing club members wear a club approved costume to compete including boat section	MM
Radio operators	Recommend that 2-3 alternatives for 1 and 2 piece swimmers be selected, club will stock minimum numbers to minimise outlay Needs to be communicated to radio operators that toilets on Ground Floor are to be used, not Level 1 toilets	MM
Minutes	SJ / Moved and accepted	
Correspondence In/Out		
See above		
Sponsorship		
UD trucks	GC to arrange AJ to send invoice for this season to UD trucks	AJ
Mitchell Bros	AJ to contact Pete Saint to include Mitchell Bros as gold sponsors, and also to include on newsletters, etc	
Nippers		
Sunday BBQ's	Agreement reached with Kiosk in regards to BBQ's, donation of \$2,000 Advised that Kiosk has no say in regards to BBQ's, and Nippers can run if they feel necessary	
Pontoon	Nippers to purchase pontoon to assist short swim competitors	
Vice President - Building		
Nil		
Chairperson		
Nil		
Vice President - Functions		
Water tanks	Awaiting Development Consent from council	
Lifesaving		
Long service requests	Daniel 'Nugget' McClelland approved	
Active reserve requests	Scott Mullaley approved	
Static patrol requests	Jade Condon, Andrew Birch approved	
Financials		
Financials	Balance \$10,606, Nippers now included and when considered approx. \$6,000 ahead of this time last year Income and expenses both down for this time of year	
Lease payment	Request we pay the \$23,000 in 12 equal installments over the next 12 months, please follow up with council - Approval granted by exec for payment of these monies	AJ

50/50 boards	AJ please invoice individuals for 50% of boards if not already done so	AJ
Kiosk / Cafe	MT to arrange meeting with both lessees, to discuss outstanding payments, etc	MT
Invoices	Reviewed and approved Financials moved and accepted	
Competition		
Club championships	Club championships on Sunday 14th December, MM to arrange for catering MM to discuss with Ladies Auxillary to arrange timing	
U/14 & 15 competitors	Approval for club to fund food Discussion regarding assisting with funding later in season Approval for purchase of rash vests, to be funded from water section, approx \$350-400	
Competition levy	\$35k spent last years for entries, competition levy covered only \$5,200 Given gym access as part of competition levy SSP to discuss sending letter to competitors Levies set for this season and can be reviewed again for next season	
Memorabilia	Request to ensure we have some areas complete and ready for branch championships Identified a need for support, GC to follow up with Mitch and Sharon in initial stages	GC
New reel	Approval for new reel to be purchased from water section, Chris Parker to arrange	MM
Sponsorship	Mazda being chased to sponsor Aaron Benson and Lachlan Tame Peter Ellis funded rego for ski trailer, please note as Bronze sponsor	
Coffs Harbour carnival	Approx. 10 competitors travelling away	
General Business		
Water tanks	Awaiting Development Consent from council	
Presidents meeting	DS agreed to attend on Thursday 13th Nov	
New gym equipment	Approval for A. Hoban to purchase new equipment, approx. \$2,200	
Club ties	Purchase price \$18.00, sell for approx. \$25.00, approval to purchase minimum order of 45	
Vanilla sports	Approval to proceed, 400 members @ approx. \$4.00 per club member, to chase a sponsor to fund for this in due course	
Security concerns	1st - requested DS to hold meeting with U13 & 14 to read them the riot act, thumb prints will be removed from system 2nd - D. O'Grady to do similar with U15 & 16 members	
Online payments	We need all members to be police SJ to investigate and discuss with AJ	

Removal of thumbprint access

Advise members that access will be denied from the  
30th November 2008, newsletter and email

Next Meeting - 2nd December 2008, 7.30pm ABSLSC Club Room

**Closed 10.24 pm**