

Avoca Beach Surf Life Saving Club Inc.

Expression of Interest – Vice President – Clubhouse Operations

Avoca Beach Surf Life Saving Club Inc. invites Expressions of Interest (EOI) from suitably experienced and committed members for the position of Vice President – Clubhouse Operations.

The Vice President – Clubhouse Operations provides leadership and Board-level oversight of the Club's clubhouse, facilities, grounds and physical assets.

The role works with the Building Committee, Gym Committee, volunteers, staff and contractors to ensure the clubhouse is safe, secure, well maintained and fit for purpose. It is an oversight and coordination role, with day-to-day tasks delegated where appropriate.

Members with experience or skills in the following areas are encouraged to apply:

- Facilities, building, property or asset management
- Maintenance planning and contractor coordination
- Building Committee or project management
- Cleaning, security, access and general clubhouse operations
- Risk, safety and compliance
- Budget awareness and expenditure management
- Working with committees, volunteers, trades and suppliers
- Planning for capital works, major repairs and asset replacement
- Leadership, organisation and practical problem-solving

Applicants should:

- Be a current financial member of Avoca Beach SLSC and eligible to hold the relevant position under the Club Constitution and By-Laws.
- Demonstrate integrity, sound judgement and an ability to work collaboratively.
- Be able to manage competing priorities and delegate effectively.
- Be willing to work with the President, Board, committees, staff, volunteers and other relevant stakeholders.
- Be able to commit the time required to properly fulfil the responsibilities of the role.
- Support good governance, clear accountability, knowledge sharing and succession planning.

Expressions of Interest

Interested members are invited to submit a brief Expression of Interest outlining:

- Their relevant professional, trade, volunteer or committee experience
- Their experience with facilities, maintenance, projects, contractors or asset management
- Their approach to coordinating committees and delegating responsibilities
- Their understanding of risk, safety and maintaining a community facility
- Their priorities for the clubhouse and facilities portfolio
- The reasons they wish to take on the role
- Any other experience or skills they believe would assist them in the position

Expressions of Interest should be submitted via email to diradmin@avocabeachslsc.asn.au by Monday 5 October 2026.

For further information regarding the position or appointment process, please contact any board member: Rocky Wolters, Adam Walkaden, Rowena Bull, John Mitchell, Jason Lauder, Trent McRae or Gordon Jones.